

# Pine Tree Art Collection

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SCHOOL SUBMISSION FORM - Postmark by: May 15, 2011

Dear Art Teacher:

Thank you for choosing to participate in the **Pine Tree Art Collection**. All schools that send in the work of at least ten students will receive a **free copy** of the book for their library. In order to ensure that you receive your school's free book, please complete one copy of this form and include it with your students' artwork.

## ***"Ship To" Information For Free School Copy***

- School name \_\_\_\_\_
- Contact name/title \_\_\_\_\_
- Address \_\_\_\_\_
- City, State, Zip \_\_\_\_\_
- Phone number \_\_\_\_\_
- E-mail address \_\_\_\_\_

Number of drawings submitted (**one per student, please**) \_\_\_\_\_

All artwork must be 8½" x 11" in size and must include the following\* on the back of each drawing. Be careful that the writing does not show through to the front!

- Student's full name and age as it should be printed in the book. (Please check that your younger students have clearly printed their names and addresses.)
- Student's home address to mail permission forms (include apt. #s).  
Permission forms are mailed over the summer, so we need home addresses!
- (optional) Student's phone # or e-mail address in case we have any questions.
- School name, grade, and teacher's name.
- Submissions become the property of Pine Tree Poetry and will not be returned.
- ***Please be assured that we will not share this information with any other organization nor will we contact the student unless we have a question about their submission. For the students' security, only names and ages will be published, not addresses.***

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Please do not write below this line – office use only

# sub: \_\_\_\_\_

comp ord: \_\_\_\_\_

db updt: \_\_\_\_\_